



RASHEED CARPENTRY & CONSTRUCTION
Total Construction Solution

مَرْشِدْ كَارْبَنْطَرِي وَ كُنْشْتْرُكْشنْ پْرَیْتِ لْتِدْ

RASHEED CARPENTRY & CONSTRUCTION PVT LTD

Construction, Buildware, Aluminium Fabricator & Carpenters
M. Nector, Asaree Hingun, Tel (960) 3317878, 3320468, Fax: (960) 3313544
Email: hr@rcc.com.mv, Website: www.rcc.com.mv

JOB VACANCY

Position: Procurement Assistant
Salary Package: Negotiable
Location: RCC Head Office

Requirements

- Completed GCE O' Level or Diploma in a relevant field.
- Minimum 2-3 years' experience in the field.
- Adequate knowledge in SAP and Customs import duty calculation.
- Possess a high desire of self- motivation and be able to work on own initiative.
- Possess effective communication skills (Fluency in both English & Dhivehi language) and is customer oriented and must have excellent negotiation skills.
- Good working knowledge of Microsoft office Excel, Word, Outlook.
- Male candidates are preferable.

Allowances include Food Allowance, Tea Allowance, Annual Bonus, Ramazan Allowance, Pension Allowance

Interested applicants may send their CV and Educational certificates to the address/ Email below before **20th April 2022**

Rasheed Carpentry & Constructions Pvt Ltd

M.Nector

Asaree Hingun

Email: hr@rcc.com.mv

Phone: 3317878